



# Charitable Gift Transfer Letter of Authorization

For donations to a Schwab Charitable™ account, please use the Contribute to Your Donor-Advised Fund Account form located on the Resources tab at [www.schwabcharitable.org](http://www.schwabcharitable.org).

- **Complete, sign, and fax to: 1-877-824-3726, Attention: Outgoing Transfers. Clients of investment advisors: Please return this form to your advisor.**
- Use this form to make charitable gift donations by transferring stocks, bonds, and/or mutual funds from your Schwab account to an Individual or charitable organization account held at another financial institution.

## Schwab Account Information

Schwab Account Number      Account Title/Registration

## Securities to Be Transferred

For each security listed, indicate either Purchase Date and Cost Per Share or Alternate Accounting Method.

\*Only whole shares of equity/stock can be transferred (any fractional shares requested will remain in the account). Shares cannot be specified in a dollar amount.

Name of Stock/ Bond/Mutual Fund	Symbol/Ticker/ CUSIP	Number of Shares to Be Transferred*	Purchase Date (Optional)	Cost Per Share (Optional)	Alternate Accounting Method	
					OR	(Please indicate: FIFO, LIFO, Low-Cost, or High-Cost)
_____	_____	_____	_____	_____	OR	_____
_____	_____	_____	_____	_____	OR	_____
_____	_____	_____	_____	_____	OR	_____

If a specific lot is not available, we will apply your account's default accounting method. FIFO (first in, first out) is applied when the mutual fund is set to average cost. Please reference the Cost Basis Disclosure Statement for additional details.

## Transfer Instructions

Charitable Organization or Individual Recipient Information:

If you are transferring mutual funds, please contact the receiving Institution to obtain delivery instructions.

Receiving Institution Account Number      Account Title/Registration

Contact Name at Charitable Organization or Name of Individual Recipient      Telephone Number

Name of Receiving Institution      DTC Number *Required*

Your name will appear as the charitable gift donor unless you check the following box:

☐ I wish for this gift to be anonymous.

## Authorization to Transfer

Please accept this letter as authorization to irrevocably transfer the above listed security(ies) from my/our Schwab account to the designated individual or charitable organization listed above. Shares will be transferred in kind and are not to be liquidated. I hereby release and discharge Schwab and its affiliates from any liability or claims in connection with the aforementioned instructions and agree to indemnify and hold Schwab harmless against any losses from any action, claim, or demand of any person based upon Schwab acting under these instructions.

Signature(s) and Date(s) Required

**SIGN HERE**



Today's Date *mm/dd/yyyy*

Print Name